

Table of Parochial Fees from 1 January 2018 – Baptisms & Marriages Extracted from the Parochial Fees Order 2017 ¹ made by the Sodor and Man Diocesan Board of Finance under section 4 of the Church Fees Measure (Isle of Man) 2014 and the Registration of Marriages (Fees) Regulations 2016 ² made by the Treasury under section 51(5) of the Marriage Act 1984. For legal purposes reference should be made to the Order and Regulations. There is a separate table for fees for funerals, burials, and monuments. For further information about fees refer to the <i>Guide to Church of England Parochial Fees</i> and Frequently Asked Questions which are available on the Church of England website.		Fee payable to Diocesan Board of Finance (DBF)	Fee Payable to Parochial Church Council (PCC)	Total Fee Payable	Notes: A1. Certificates of Baptism The fee for a certificate issued at the time of baptism is for a certified copy of the entry in the register book of baptisms and not a souvenir "Certificate" bought commercially. The fees payable for a certified copy of the full entry issued at any other time are the fees prescribed for searching registers of baptisms and burials and, if applicable, for each additional copy of an entry in such a register. Short certificates of baptism do not exist on the Isle of Man as the Baptismal Registers Measure 1961 has not been adopted.
Baptisms Certificate issued at time of baptism (See Note A1)		15.00	10.00	25.00	
Marriages Publication of banns of marriage Certificate of banns issued at time of publication Marriage Service in church (See "Extras" below. For marriage certificate see Note A4) Certified copy of entry in marriage register at any time. Service of Prayer and Dedication after a Civil Marriage, or Renewal of Marriage Vows		— 10.00 190.00 11.00 50.00	— 10.00 220.00 — 50.00	— 20.00 410.00 11.00 100.00	A2. Searches in Church Registers The search fee relates to a particular search where the approximate date of the baptism or marriage is known.
					A3. Costs and Expenses In the case of a marriage service in church, any costs and expenses incurred in respect of routine administration (including arranging dates and times and the making of entries in registers), making the church available and lighting it are included in the fee prescribed as payable to the parochial church council.
Searches in Church Registers Searching registers of marriages for period before 1849, for each hour or part of an hour Searching registers of baptisms or burials (including provision of one copy of any entry therein), for each hour or part of an hour Each additional copy of an entry in a register of baptisms Searching registers of burials (See Note B3) (including the provision of one copy of any entry therein) for up to one hour for each subsequent hour or part of an hour Each additional copy of an entry in a register of burials		15.00 15.00 15.00 15.00 15.00 15.00	10.00 10.00 10.00 10.00 10.00 10.00	25.00 25.00 25.00 25.00 25.00 25.00	A4. Fee for Marriage Certificate The 'marriage certificate' is a certified copy of the entry in the marriage register, for which a fee of £11.00 is payable under the Registration of Marriages (Fees) Regulations 2016.
					<i>Please see the Note on Local Charges ("Extras") on page 3 below.</i>
Published by The Sodor and Man Diocesan Board of Finance, 21 Brighton Terrace, Douglas, Isle of Man, IM1 4AP					

¹ SD 2017/0338

² SD 2016/0205

Table of Parochial Fees from 1 January 2018 – Funerals, Burials & Monuments	DBF	Sexton	PCC	Total	Notes:
<p>Extracted from the Parochial Fees Order 2017 made by the Sodor and Man Diocesan Board of Finance under section 4 of the Church Fees Measure (Isle of Man) 2014. For legal purposes reference should be made to the Order itself. There is a separate table for fees for baptisms and marriage services.</p>					<p>B1. Definitions etc. '<i>Burial</i>' includes deposit in a vault or brick grave and the interment or deposit of cremated remains. '<i>Parish Burial Ground</i>' includes a churchyard and any other burial ground maintained by the churchwardens of a parish (the 'burial authority') whether or not immediately adjoining a church; it also includes any area used for the interment of cremated remains within such a churchyard or burial ground, whether consecrated or not. '<i>Monument</i>' includes headstone, cross, kerb, border, vase, chain, railing, tablet, plaque, marker, flatstone, tomb, tombstone or other memorial of any kind. '<i>immediately preceding or following on from service in church</i>' means the day before, the day of, or the day after the service in church '<i>on separate occasion</i>' means on a day other than the day before, the day of, or the day after the service in church. Where "–" appears in the table no fee is payable to the body indicated.</p>
<p>Funerals and Burials of Persons Aged 16 Years or Over (See Note B2(i))</p>					
<p>Service in Church</p>					
<p>Funeral service in church, whether taking place before or after burial or cremation (See Note B4)</p>	85.00	–	95.00	180.00	
<p>Burial of body in parish burial ground immediately preceding or following on from service in church (see note B1)</p>	60.00	20.00	110.00	200.00	
<p>Burial or other lawful disposal of cremated remains in parish burial ground immediately preceding or following on from service in church (see note B1)</p>	15.00	20.00	–	35.00	
<p>Burial of body, or burial or other lawful disposal of cremated remains, elsewhere than in parish burial ground immediately preceding or following on from service in church (see note B1)</p>	25.00	–	–	25.00	
<p>Cremation immediately preceding or following on from service in church (see note B1)</p>	60.00	–	–	60.00	
<p>Burial or other lawful disposal of cremated remains in parish burial ground on separate occasion (See note B1)</p>	75.00	20.00	–	95.00	
<p>Burial of body, or burial or other lawful disposal of cremated remains, elsewhere than in parish burial ground on separate occasion (See note B1)</p>	75.00	–	–	75.00	
<p>Memorial Service in Church</p>	50.00	–	60.00	110.00	
<p>No Service in Church</p>					<p>B2. Funerals & Burials i) No fee is payable in respect of a burial of a still-born infant, or for the funeral or burial of a person dying before attaining the age of 16 years. Other fees due to the Diocesan Board of Finance may be waived only with written permission from the Archdeacon of Man on behalf of the Board. ii) The certificate issued at the time of burial is a certified copy of the entry in the register book of burials kept under the Church Records Measure (Isle of Man) 2000.</p>
<p>Funeral service at crematorium, in cemetery chapel or at graveside</p>	185.00	–	–	185.00	
<p>Burial of body, or burial or other lawful disposal of cremated remains, in parish burial ground</p>	75.00	20.00	–	95.00	
<p>Burial of body, or burial or other lawful disposal of cremated remains, elsewhere than in parish burial ground</p>	75.00	–	–	75.00	
<p>Certified copy of entry in register of burials issued at time of burial (See Note B2(ii))</p>	15.00	–	10.00	25.00	
<p></p>					<p>B3. Searches in Church Registers The search fee relates to a particular search where the approximate date of the burial is known.</p>
<p></p>					<p>B4. Costs and Expenses In the case of a funeral service in church, any costs and expenses incurred in respect of routine administration (including arranging dates and times and the making of entries in registers), making the church available and lighting it are included in the fee prescribed as payable to the parochial church council. <i>Please see the Note on Local Charges ("Extras") on page 3 below.</i></p>
<p>Monuments in Parish Burial Grounds</p>					
<p>Permitted in accordance with rules, regulations or directions made by the Vicar General of the diocese, including those relating to a particular parish burial ground or part of a parish burial ground (but excluding a monument authorized by a private faculty, the fee for which is set by the Vicar General and levied by the Diocesan Registry).</p>					
<p>Small cross of wood</p>	20.00	20.00	–	40.00	
<p>Tablet affixed horizontally or vertically and not exceeding 18"x18" commemorating a person whose remains have been cremated</p>	50.00	20.00	–	70.00	
<p>Any other monument</p>	60.00	40.00	–	100.00	
<p>Additional inscription on existing monument</p>	40.00	–	–	40.00	
<p>(N.B. the above fees include the approval of the original inscription by the incumbent)</p>					

Part 2
FEES FOR MARRIAGE LICENCES

<i>Type of Licence</i>	<i>£</i>
Bishop's special licence (<i>payable through the Diocesan Registry</i>)	270.00
Common licence	110.00

Part 3
FEES FOR VISITING CLERGY AND READERS
with Permission to Officiate (P.T.O.)

<i>Service</i>	<i>£</i>
Holy Communion	35.00
Special service (e.g. All Age Praise)	35.00
Morning Prayer or Evening Prayer (with or without Holy Communion)	35.00
Holy Baptism (as separate service) (including not more than 2 pastoral visits)	55.00
Marriage service (including not more than 4 pastoral visits)	One-half of the amount specified in Part 1 as payable to the DBF
Funeral service, burial or cremation (including not more than 2 pastoral visits)	

Local Charges for “Extras”

1. The fees shown in this table do not include charges for heating, the services of a vergers, music (e.g. organist, choir, buying sheet or recorded music), bells and flowers, which are fixed by the Parochial Church Council or the service provider (e.g. musicians or flower arrangers). The person officiating should discuss the statutory fees (and all others, see 4 below) with the family or those concerned and ensure that the person or persons paying the fees understand what they will be. PCCs may ask that all fees are paid in advance, although in the case of the statutory fees this is voluntary and the person paying may decline to pay statutory fees.
2. In the case of a marriage service or a funeral service in church any costs and expenses incurred in respect of routine administration (including arranging dates and times and the making of entries in registers), the cost of the Parish Clerk, making the church available, cleaning and lighting it are included in the fee prescribed as payable to the Parochial Church Council. For mileage costs: for weddings, the minister claims against the PCC, and this is included in the PCC fee – the couple pay no extra; for funerals the minister should claim the actual mileage from the Funeral Director direct.
3. PCCs must spell out what a charge is for, this charge must be reasonable and specific to a service or “extra” delivered and may not include a general charge e.g. a “Facility Fee”.
4. A Table of Local Charges should be produced and displayed alongside this Table of Fees. It is important that ministers and Parish Clerks ensure that the families understand and agree to pay these charges before the service concerned if they want the “extras” concerned. A PCC may resolve that the local charges are to be paid for in advance of the wedding and may decline to provide the extras if the agreed local charges have not been paid for at the time of the service.
5. Reference may be made to the *Guide to the Parochial Fees of the Church of England* p. 8f. on “Extras” which can be found online. N.B. this Guide is based on English law and English fees which are different (and higher) but the general principles on “Extras” apply.